



BALLET ARTS



established 1962

Registration Booklet

Welcome to a new season of dance at Ballet Arts, a school established in 1962 and in continuous operation since that time. The vision of dance as a performing art was established at Ballet Arts early in its history and maintained despite the dance competition marketing thrust of the last couple of decades. We have classes in many dance forms including ballet, contemporary dance, jazz, pilates and tap. We offer stage performance opportunities for our students, but we do not encourage or promote dance competitions.

Our ballet classes start with pre-ballet for the very young and progress through beginning ballet to our core program of levels 1 through 6 and Advanced. In order to be enrolled in the core ballet program, the dancer must be registered for all recommended classes at his/her level. Dancers in the core program can participate in Conejo Civic Ballet Company's annual production of *Nutcracker* in the Fall season and a Spring Concert in June. Students of other dance forms have a chance to perform in our Spring Concert.

The academic year for Ballet Arts starts mid-August and runs to the end of June the following year. We have a 5 week summer program that starts the second week in July, after the regular academic season is over.

The Registration Process:

Open registration for our annual program takes place the first week in August. An annual registration fee of \$30 (\$40 for a family) is charged at this time. The registration forms are available on our website at

www.BalletArts.org

It will save considerable time if you download, print and fill out the simple forms and bring them with you for registration.

Rules and Regulations

Don't be Late: Students should make every effort to arrive on time for class. Lateness should be a rare occurrence. Students who are more than 10 minutes late may not be admitted to class. If you have a scheduling problem, notify Robin ahead of time.

Courtesy: Students are required to treat their peers and their instructors with courtesy and respect at all times. Less advanced students will treat more advanced students with deference. More advanced students will understand that they set an example for younger students and act accordingly.

Drop-off & Pick-up Dancers in the Lobby: Parents, please drop off your dancer in the lobby entered through Suite 101 and wait for them there. The Dancewear Store is for purchasing dancewear. It is small and is not the place to wait. Parents should pick up their students promptly after their class or rehearsal time.

Dressing Room: Ballet bags and other items should be labeled and stored in the dressing room. If you have money in your purse bring it to class and place it in a corner. Ballet Arts is not responsible for lost or stolen items, however, we want you to bring to our attention any problems. Many people use the dressing room. Please do your part to help keep it clean and tidy.

Classroom: Only water bottles are allowed in the dance studios, however, take your water bottle with you when you leave the studio and dispose of it when you are finished. Water is available at the checkout counter at a nominal cost. No food or other beverages are allowed in the Studios. Street shoes are not allowed on the dance floors in Studios 1 and 3 (the ones with the Marley flooring).

Class Observation: Parents may observe class in Studio 2. However, we ask that conversations be kept to a minimum to avoid disturbing the class. Cell phone conversations should be taken outside. Viewing classes in Studio 1 should be limited to 5 minutes per class when the shade is open.

Performance Opportunities

Students enrolled in our core ballet program (levels 1 through Advanced) are eligible to dance in Conejo Civic Ballet Company's annual production of *Nutcracker*. CCBC sometimes also uses students from Beginning Ballet for the *Nutcracker* production.

In addition, Ballet Arts presents a *Spring Concert* in the month of June. This program consists of short dance performances by the various classes (tap, jazz, contemporary, ballet) and a longer suite of dances from a classical ballet for upper level core ballet students. Students who are enrolled as of January 1st are allowed to participate in this recital program.

To participate in any Ballet Arts or Conejo Civic Ballet Company performance the dancer must be a student of Ballet Arts in good standing (enrolled continuously from the sign-up date and in attendance at all classes and rehearsals, with very few exceptions). Roles are assigned by the choreographic team based on the needs of the production.

Dress Code

Ballet

All ballet students wear a leotard, pink tights, and pink ballet shoes (flats). The table below lists the leotard color for the ballet classes taught at Ballet Arts. Students spend two years in Core Ballet 2-5 levels and the second color listed for levels 2-4 is for students in their second year of their Level. Short skirts are optional. Warm-up clothing is acceptable but must be appropriate dancewear – not street clothes. Core Ballet dress code will be strictly enforced in each class level. After two warnings a student in violation of the dress code will be asked to leave the classroom.

Hair should be neatly arranged in a bun so as to be away from the face. If hair is too short for a bun, it must be secured away from the face with clips and headbands.

Ballet Class	Leotard Color
Pre-Ballet & Combo Class	Pink (skirts encouraged, separate or attached)
Beginning Ballet & Combo Class	Light blue
Core Ballet 1	Lavender
Core Ballet 2 B / A	Royal Blue / White
Core Ballet 3 B / A	Rose / Red
Core Ballet 4 B / A	Burgundy / Navy Blue
Core Ballet 5, 6, Advanced	Choice of color (Must have one black camisole leotard)
ALL - Men	Black ballet shoes, black leggings, white or black form-fitting T-shirt

Jazz

Black jazz pants or black shorts, a leotard (any color), and black jazz shoes.

Contemporary Dance

Students are required to wear a leotard of any color and black or pink footless tights. This class is usually performed in bare feet, however, we recommend foot mittens or contemporary shoes to protect the feet.

Pointe Classes

First year Core Ballet 4 students have Beginning Pointe class as part of their curriculum. Second year Core Ballet 4 students have regular pointe class as part of their curriculum. Core Ballet 5 and 6 have a designated pointe class but any class can be performed on pointe at the teacher's discretion, so those students should always come prepared to class for pointe.

Tuition Rates

Payment Policy

Monthly Tuition. We do not have a per class payment option. We assume you will be enrolled for the full season (late August through June) barring misfortune or other negative changes in your life. The season will include holidays on which the studio is closed as well as extra days in the month beyond 4 weeks in which we are open. This has all been calculated in your monthly rate which does not change and should be considered a monthly bill based on an academic year tuition cost. There is \$30 annual registration fee (\$40 for the entire family).

We use Automated Clearing House (ACH) payments which are electronic, bank-to-bank transfers cleared through Chase Bank. Benefits include no late fees, no remembering to make payments and lower overhead for financial transactions relative to credit cards. Payments are automatically transferred from your bank checking account to a Ballet Arts account around the first of the month. However, you do have to insure that there are sufficient funds in the bank account to cover the payment (the same if you use a paper check).

Make up Classes

If you miss a class you are encouraged to make it up within 30 days of the missed class. Missed classes may be made up in a lower level of a similar class. Make-ups for blocks of missed classes are not possible. Remember, your tuition payment is for your place in a class whether you attend or not. Ballet Arts does not guarantee there will be a make-up class available. **To attend a make-up class consult with Robin at the checkout counter.**

Private Instruction

Private instruction is only available to enrolled students subject to availability of studio space and teacher schedule. All private lessons must be paid and booked 24 hours in advance at the check-out counter through Robin. Private Instruction does not replace scheduled class time. Students who schedule private instruction must attend all of their regularly scheduled classes for that week.

Class Changes

All changes must be made 2 weeks before the start of the next month when they take effect.

Trial Class - Try Before You Buy.

If you want to try out a class you will need to get a pass from Robin to turn into the class instructor. If you choose to join the class, the trial class will be included in your first monthly payment.